

Kiwanis Club of Abingdon Digital Membership Directory

Instructions

Information Form

We hope you will supply all the requested information on the form, since the purpose of the new directory is to help club members get to know each other better. However, you may omit any information you wish. If you leave a line blank, it will not appear on your personal page. Should you leave an entire section blank, the section heading and its

lines will be deleted. To complete your Information Form, first print the attached page, fill in your answers and sign in the place indicated. Then give the completed form to any member of the Digital Team or send it by postal mail Jason Willis at his address below. Have questions? Talk to any member of the Digital Team – in person, by phone or by email.

Photographs

Like the attached Sample Page, your personal page in the new directory will have a head shot of you. You also may supply up to three personal photos to be displayed at the bottom of your page – pictures of you with family members, engaged in a hobby, at work, etc. You choose the pictures. We are building a collection of member photos from the pictures Kampton Clay is taking at club meetings and will be glad to obtain a head shot of you from one of those

photos or, if needed, take a new picture of you. For personal photos to be displayed and any picture you think would make a good head shot, send digital files by email to Jason Willis or give a paper print to a Digital Team member. We will scan your paper prints and return them. All pictures used in the directory will be cropped and either lightened or darkened as needed. This example shows how an appealing head shot was gotten from a larger photo.



Digital Team Members

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