

The Kiwanis Club of Abingdon's 2011

Wings & Wheels Vendor Registration

Fly-in – Cruise-in

Virginia Highlands Airport, Abingdon, VA

18521 Lee Highway 276-628-2909

Saturday, September 24th, 2011

from 9:00AM to 3:00 PM

FOOD VENDORS: **\$150.00 Set Up Fee.** Plus must have a Virginia Health Department Permit and \$1 Million liability policy with the Kiwanis Club of Abingdon, VA, Kiwanis International, and the Virginia Highlands Airport Authority named as additional insured's. You **MUST** also apply to the WASHINGTON COUNTY HEALTH DEPT. for a show permit specifically for this event. **See additional information below.** Copies of these certificates must be provided by September 1, 2011 along with the signed registration form and check for \$150.00.

VENDORS SHOULD ARRIVE AND BE SET UP BY NO LATER THAN 6:00 P.M. FRIDAY, SEPTEMBER 23, 2011. You may arrive as early as 1:00 p.m. on Friday but your set up should be completed by 6:00 p.m. For additional information call Bob Craig at 276-698-5302, or Gary Crane at 276-206-5911. Mail this signed form to Kiwanis Club of Abingdon, Wings & Wheels Show, P. O. Box 445, Abingdon, VA 24212

Name: _____ Phone #: _____

Business Name: _____ Are you the owner? _____

Owner's Name if registrant is not the owner: _____

Physical address: _____ State: _____ Zip: _____

E-mail address: _____ Alternate Phone: _____

Type of food sold: _____

I agree not to hold the Kiwanis Club of Abingdon, Kiwanis International, or the Virginia Highlands Airport Authority or any person or sponsors of this event responsible for any loss, damage, injury or death to myself or my property occurring while engaged in, or traveling to or from this event. I assume full responsibility for my participation in this event, and I further hold harmless these same entities from any claims, suits or other legal liability and legal expenses of any nature imposed upon or brought against them by reason of any act or omission on their part. I have read this agreement and understand its contents.

MUST be Signed: _____ and Dated: _____

NOTICE TO FOOD VENDORS

You may be required to obtain a Temporary Food Establishment Permit from the Health Department. Shown below are some of the regulations that apply. You should contact the Washington County VA Health Department if you have any questions about this permit and to apply for a permit. **YOU ARE RESPONSIBLE FOR OBTAINING THIS PERMIT PRIOR TO THE EVENT.** Should you fail to do so you may not be allowed to operate your establishment. The Kiwanis Club of Abingdon accepts no responsibility for your failure to obtain the required permit and should you be required to shut down your establishment by the Department of Health you will not be refunded any fees paid to Kiwanis.

Any questions regarding this procedure should be directed to:

Scott Honaker, Environmental Manager 1
or Daryl McGrady, Environmental Health Specialist
Washington County Health Department
15068 Lee Highway, Suite 1000
Bristol, Virginia 24202
Phone: 276-676-5604
Fax: 276-645-1994

Regulations for Temporary Food Establishments

Administrative Procedures:

A. Permit

1. Persons responsible for the operation of temporary food establishments are required to submit a completed health department application prior to issuance of a temporary food establishment permit. Separate permits are required for each temporary food establishment (12 VAC 5-421-3680).
2. Application forms should be submitted to the health department at least ten days prior to the event (12 VAC 5-421 and 12 VAC 5-421-3670). The state application fee will be \$20.00 for each of the first five (5) applications submitted during the calendar year (January 1st through December 31st). After five (5) fees are paid (\$100.00), no additional fees are required for the remainder of the calendar year. If a fee(s) has been paid in a different health district the applicant must provide a copy of their receipt to verify payment.
3. A health department permit is not transferable to another party and shall be posted in the facility. A permit is valid only for the specified date, time, and location (12 VAC 5-421-3750-60).
4. Food to be sold or served should be approved in advance by the local health department and shall be in compliance with the requirements set forth in Part A of the Standards section of this policy. Only those food items listed on the application and approved by the local health department may be sold or served.
5. Temporary food establishments shall not operate until a permit is issued (12 VAC 5-421-3660).
6. Local health departments have discretion to issue temporary food permits prior to conducting an opening inspection based on the foods being served (i.e., no potentially hazardous foods or low hazard foods such as hot dogs) and the inspection history of the vendor from previous operations.

